

## Starting a New Group Criteria

### Basic Qualifying Criteria

In order to be considered, your proposed new group will need to meet the following criteria:

1. You need 3 students who are prepared to be listed as founders and you need at least 17 other students who are prepared to give you their student ID numbers and be listed as people who intend to join the society if it is approved.
2. The society must not duplicate, have significant overlap or have very similar purposes, activities or aims of a group that already exists.
3. The group's proposed aims and activities must be in accordance with those of the Students' Union as well as the values and strategy.
4. If it is a Sport/AU club, it must be a physical activity with a National Governing Body, and recognised by BUCS, the IOC or Sport England.

### Reasons for Rejecting Applications

Reasons that groups get rejected are as follows:

1. If the application is not made by a full member of the Students Union
2. If the activity cannot be covered under the Students' Union's Public liability insurance. (This includes activities that aim to provide: counselling, advice or advocacy, Volunteering overseas, guidance relating to exams, an activity involving motorised vehicle parts)
3. The nature of the activity is deemed to be of such a high risk that it would require a disproportionate amount of funding and/or staff time to monitor to ensure compliance with minimum safety standards.
4. Has the primary function or working with under 18's or vulnerable adults.
5. Has the primary function of charitable fundraising
6. Has the primary function of being for associate members
7. Is proposing activities which have the potential to bring the Students' Union or School into disrepute or will not further the Students' Union's aims.
8. Should the group receive public liability insurance from an external body and or if the group is constituted or governed by an external body

## Further Criteria Considered by Committees

Further reasons considered by the Executive Members as to whether to approve a group:

1. Whether the group duplicates or has significantly similar purposes and activities to another group
2. Whether the group has been disbanded or has folded within the last 18 months
3. Whether the group's proposed activity will be inclusive for all members of the Students' Union
4. Whether the group is being set up for a one-off event
5. Whether the group has been set up for solely a 'social' purpose
6. Whether the group is better suited to be a different type of group than is noted on the submission form such as a campaign group.
7. Whether the group has the minimum number of full members of the Students' Union to start the activity
8. Whether the group is a sustainable or financially self-sufficient activity
9. If affiliated to an external organisation, whether this affiliation is appropriate and would benefit all members. Also that the organisation is reputable and inline with the values of our organisation.