



LSESU Society Development Plan 2023/24

This document is for the committee to come together and set objectives for the upcoming academic year. It's an excellent opportunity for the committee to structure development ideas, so that they can understand them and accomplish them. If used correctly it will act as a to-do list and a check on your performance throughout the year, allowing you to manage your group's activities, and committee members' job roles.

Please complete this plan in as much detail as possible and email this through to su.societies@lse.ac.uk before your development meeting.

SOCIETY PROFILE

Society Name:	
Society Category:	
Number of Members:	
Date Submitted:	

GROUP COMMITTEE STRUCTURE (Add or remove where applicable):

Core Committee:	
Non-Core Committee:	
Sub-Committee:	

GROUP ADMIN/CHECKLIST:

Receive your handover from your previous committee and meet with them to discuss what went well last year and what you can do differently

List all of your group social media accounts and log in details (please note these MUST be generic and should not include any of your personal details)



- Register your committee
- Complete all of your training modules and attend training conference
- Agree on your group membership fee for the year:
- Submit your documentation
 - Development Plan
 - Constitution
 - Annual Risk assessment (if required)
- Purchase your membership and request your admin rights
- Book your development meeting in with your LSESU Coordinator

INVENTORY:

If your group has any equipment belonging to to them (i.e. games), please list in the table below

Item	Quantity	Where it's stored	Condition	Cost of Purchase



FINANCE:

2023/2024 Membership Fee:	
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Below is the estimated amount you plan to spend within your group, based on what is currently in your account. Please bear in mind this is just an estimate and we will expect a more detailed budget for your events. You can use this table as an example of ringfencing allocated funds for particular regular activities, such as, socials or if your group does regular coffee mornings.

Remember, your group needs to be sustainable, so try to limit any excessive spending!

Type of events (e.g. i.e. annual trip, socials,)	Estimated expenditure (i.e. £50 for GIAG session, £200 for coffee mornings throughout the year)
TOTAL	

If your group usually gains sponsors or donations each year, please provide us with estimated details of your sponsors/donors:

Sponsor/Donor: Type	(Monetary, services)



STARS 2023/2024:

Complete the table below in as much detail as possible – if you did not win an award or attain an accreditation of Bronze, Silver or Gold last year please state so in the box and focus on the areas in the following section. This space is for you to plan how you're going to achieve an award this year, or build on the one you have already.

STARS achieved last year:	
Award target for this year:	
What steps will you take towards achieving this?	



YEAR PLAN TIMELINE:

List an estimate of the key activities your group plans to hold for each term. Provide detail where possible about when and where they are supposed to take place. We have made this monthly, so you can highlight when planning phases are taking place and this will help you structure your year.

This can include your flagship events or socials, your welcome Give it a Go, any journals you are publishing, or any campaigns you're planning to get involved in.

MICHAELMAS TERM

September	
October	
November	
December	

LENT TERM

January	
February	
March	
April	

SUMMER TERM (If Applicable)

May	
June	
July	

FLAGSHIP EVENTS (COMPLETE IF NECESSARY)

This is for any large scale events you have over the year. Please check the Committee Hubs website for deadlines for flagship and large events event forms.

Do you plan to organise a flagship or large event this year?	
If so, please tell us more! (eg. when, where, type of event etc.)	
Has your group done this before, or is it a new concept?	

SWOT ANALYSIS

We would like you to think about your group's strengths and weaknesses. Think about any potential opportunities that might be open to your group and identify any problems, which may impact your group success (e.g. think about your time as a member).

STRENGTHS	WEAKNESSES
OPPORTUNITIES	THREATS

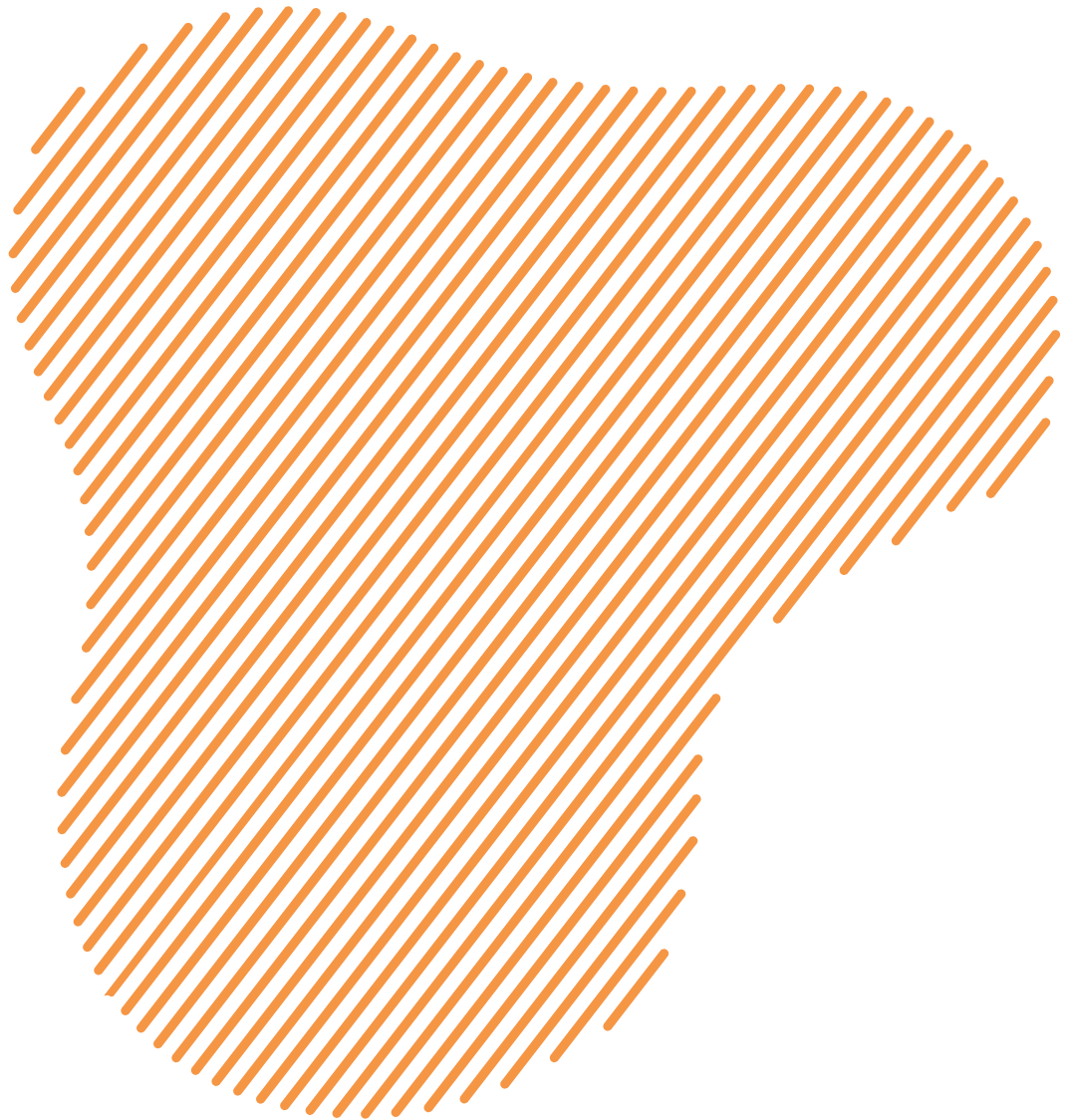
EQUALITY IMPACT ASSESSMENT

The aim of an equality impact assessment (EIA) is to consider the equality implications of your group activity and how this can impact your members and fellow students. This will help you to consider if there are ways to proactively advance equality and diversity in your group.

If you have any questions about completing this, please let us know so we can support you.

Characteristic/ Groups to Consider	How might you ensure your activity is inclusive to different people in these groups?
Age	
Race	
Religions/ Beliefs	
Disabilities	
Gender	
Sexual Orientation	
Postgraduate Students	
Socio-economic backgrounds	

For further info please email su.societies@lse.ac.uk



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