

BME Mentoring Scheme 2024-25 Mentor Code of Conduct

This code of conduct applies to all LSE alumni who are accepted as Mentees to the BME Mentoring Scheme in 2024-5. When alumni apply to the Scheme, they agree to abide by this code, and acting outside of it could result in removal from the Scheme.

As a Mentor, you agree to adhere to the following criteria whilst participating in the 2024/5 BME Mentoring Scheme:

- To participate in the Scheme from December 2024- July 2025.
- To consent to a brief background check confirming your fitness for the Scheme.
- To read the Mentor Pack, sent to you with your matching information, in advance of making contact with your Mentee.
- To contact your Mentee within two weeks of receiving your matching information.
- To be in contact with your Mentee at least once a month.
- To complete feedback surveys at the beginning, middle and end of the Scheme.
- To abide by LSE's [Ethics Code](#).
- To conduct yourself in a reasonable and responsible manner of mutual respect and understanding at all times.
- To conduct yourself in a manner that shall not offend others and not use foul and abusive language, either orally, in writing, or by expression.
- To treat all Scheme participants and staff with dignity and respect.
- To ensure that all communications with your Mentee are appropriate and do not breach any LSE or LSESU procedures.
- To seek support and guidance if your Mentee approaches you for advice that you do not feel equipped to give. This could include utilising signposting information or reaching out to the LSESU staff team.
- To comply with the complaints procedure for either the Students' Union or LSE's Alumni Engagement Team if necessary.
- To contact su.bmentoring@lse.ac.uk, or use the reporting forms found on the [BME Mentoring Scheme webpage](#) if you have any issues or complaints
- To not engage in any behaviour which is deemed an act of discrimination, bullying or harassment.
- To not act in any way that could foreseeably cause harm to yourself or anyone else.

If you have any questions about this code of conduct, please contact
su.bmentoring@lse.ac.uk.

