

- Minutes of:** Board of Trustees
- Location:** Via Zoom and Graham Wallis Room, LSE
- Date and Time:** 4pm November 22nd 2021
- Members:** Josie Stephens, (Chair), Wil Barber, Edward Hall, Faiso Kadiye, Iye're Laditi, ShuYi Lee, Robyn McAlpine, Vaibhav Sharma, Aquib Umar
- Apologies:** James Hann (CEO), Maddy Thomson,
- In attendance:** Nick Smith (Secretary).

	Item
1.	<p>Members were welcomed and apologies were noted. There were no requests for additional items of business.</p> <p>The meeting was taking place in several locations, including using Zoom, but all participants were able to communicate with each other in line with the Articles.</p>
2.	There were no Conflicts of Interest to declare
3.	The board approved the Minutes of the September and October Meetings. The Letter of Representation had been signed following the October board with the Auditors.
4.	The board noted the draft Minutes from the subcommittees
5.	There were no Chairs Actions taken since the last meeting
6.	There were no Update items from the Company Secretary
7.	<p>To note the Chief Executive Report</p> <ul style="list-style-type: none"> a) Information for election candidates may need to be improved but the outcomes of the democracy review would hopefully consider these areas. b) For engagement with sports clubs and societies it would be useful to see year on year trends for undergraduate and postgraduate c) Trustees noted the poor performance of the gym and café and wondered about how this could be improved. A commercial services strategy papers should come to the next board alongside the reforecast budget paper to look at different models for catering. d) It was noted that commercial aimed at fundraising should meet this need and that running a café for the student experience was not part of the Charitable objects of the Union. e) The work of the advice team was praised given the increased workload in recent months. Capacity of the team should be considered in the context. f) The operational plan was useful but additional measures for progress should be included to keep Trustees informed.
8.	<p>The board noted an update from officers</p> <ul style="list-style-type: none"> a) VS had just started and hoped to concentrate on improving PG employability and how they were supported in the Union. b) FK had been supporting students after the debate with the Israeli ambassador as well as working with part time officers to help advance their agendas. c) To reduce the activities processes students needed to go through EH was removing red tape for committees. He was working with the School on their drugs policy. d) RM was encouraging the School to keep some of the processes for extenuating circumstances that had been improved during Covid-19.

	e) The debate on campus with the Israeli ambassador had meant JS had undertaken lots of reactive work but they also were engaged in examination regulations.
9.	The board noted the October management accounts a) The position was around £9,000 better than budget (£12,000 deficit rather than £21,000 deficit). b) Income was £899k and expenditure was £912k. Trading income was around £5k below budget including the Three Tuns which was over £30k below target for income.
10.	The board approved changes following staff consultation to the general comments where maternity pay was increased to six months full time. Public adoption support would be identical to the maternity pay benefits. They did not consider it needed to extend the cover to private adoption.
11.	The board noted a Job Evaluation Scheme. The following was noted a) The board approved the pay increase for managers to bring them up to sector standard. At present they were the only staff who were below the levels of other students' unions. No staff member would be disadvantaged by this action.
12.	The board noted that the UCU had voted for strike action later in the term. The Officer executive had discussed the issue as well as the General Secretary having discussion with both the School and the Trade Union. Students were being engaged on the issue to be able to inform the officers' position which would lead to a public announcement later in the week.
13.	There was a Trustees only discussion

DATES OF NEXT MEETING:

- 17th February 2022
- 6th April 2022
- 21st June 2022 (followed by a social)